

Meeting St. Joseph's Parish Pastoral Council

Minutes – September 8, 2015, 18:00-20:00

Attendees:

Present: Christine Burton (Chair), Andy Boyer (Pastor) via telecon, Chris Adam, Jacqueline Dawson, Herman de Souza, Joanne Lee, Eleanor Rabnett, Patricia Malikail, Dianne Taylor, Phil Spencer, Angela McCanny, Jenine Figurado

Regrets: none

Summary:

1) Agenda – approved by consensus.

2) Ratification of June, July and August Minutes – approved by consensus.

3) Operational Update

- *Roof:* 5 tenders were submitted on August 28 and Chris will meet with the engineering company to go through the submissions. Chris will circulate recommendations for a secretarial decision from PPC mid- to end of September.
- *Parking lot:* registration of volunteers and parishioners going well. Signage should be up by mid-next week and a machine will be in place so as to be ready to go by Oct 1.
- *Other:* carpet in oblate lounge has been replaced, library now moved into the downstairs room. Will we name the library?

4) Refugee situation

- Christine approached the Refugee Outreach Committee on the weekend of Sept. 5. The ROC indicated that they had started to do some work; there is a doctor's group with funding but in need of support to do the work so they will look into combining efforts.
- OMI has asked via social media: what are we (as Oblates) doing? There will potentially be a meeting in QC sometime soon to address the issue.
- St. Joe's will need to keep in mind that in biggest issue with private sponsorship is longevity; PPC suggests that the ROC should put together a timeframe and plan for initiatives going forward.
- Suggest that the ROC put together a presentation to give to parish – what are we doing? what can we do? Perhaps an individual with refugee experience can speak to the Parish.

ACTION: Herman will speak to his colleague, to see if he can come and speak about his experience as a refugee; Christine will speak to ROC. Information will be available in the bulletin going forward.

5) New Business

- *PPC Job descriptions and Committees:* Main roles of chair, vice, secretary, treasurer, are detailed. Need to include descriptions for the Pastor and the Executive Director. Other PPC members should become involved in proposed three main committees: special events, stewardship and communications.
- The role of PPC (on paper) should be dynamic and ever-changing according to the individuals involved.
- Positions/volunteers shall be sought at the October meeting.

DECISION: approved in principle, with draft to go for comments and returned to Herman with some additions made for the role of pastor. Approved.

Angela has volunteered to be the new Secretary.

- *New Chair communications strategy:* announcement in September/October of Joanne's new role as Chair. Phil will write an article on Christine's contribution as thanks.
- *Election of Mass representatives:* to begin shortly? Who will be coordinating the process?
- *October Variety Show (update):* open to parishioners, Terry has indicated that it will be held Oct 17th, money will go to the Supper Table.

6) Finance Committee Report

- Announcement for Sept. 21 re: the roof. Dollar numbers to be confirmed. Extra envelopes that say "to raise the roof" are available at the Welcome Desk. Visual representations to track the funds raised for the campaign. Herman will look into getting a satellite picture of the roof.
- *Need for Interim Treasurer (change in circumstances).* -John Cuddihy will rejoin Finance but not as Treasurer.
- Jenine and Michelle Miller can make an announcement re: business graduate students joining Finance Committee.

7) Cluster and Mass Representative Updates

- Music Ministry – found a replacement.
- Still looking for replacements for Joanne and Kathy.

It is Dianne and Phil's last meeting; PPC thanks you for your time and talent!

The next PPC meeting is October 13, 2015.

Parish Council Approval

Parish Council minutes approved by consensus on _____.

Parish Council Chair
Christine Burton

Minutes Prepared By
Jacqueline Dawson