

Meeting St. Joseph's Parish Pastoral Council

Minutes – June 24, 2014, 18:00-19:00

Attendees:

Present: Christine Burton (Chair), Andy Boyer (Pastor), Phil Spencer, Eleanor Rabnett, Kathy Crowe, Jacqueline Dawson, Dianne Taylor, Herman de Souza, Patricia Malikail

Regrets: Joanne Lee, Joe Gauthier, Chris Adam, Rose Purification, René Danis

Summary:

Welcome to Patricia Malikail as the new Chair of the Finance Committee.

Thank you to Dianne for hosting the PPC pot luck!

1) Agenda - approved by consensus

2) Operational Update

Chris Adam sent in a report as he could not attend the meeting.

HVAC – The tender has not yet been seen by PPC and there is some concern re: timing. Christine will follow-up with Mark Dallaire.

Supper Table Manager Staffing update – Mary Murphy was confirmed as Manager of the Supper Table after going through a competition process.

The Christian Reform Chaplaincy has renewed their rental agreement with the Parish.

AGM Debrief – the AGM went well; nearly 85 individuals attended. For further discussion re: planning for next year: the third week in June would work better; there are concerns with printing so many copies of the report as it is available online, perhaps print summaries?

ACTION: As there did not seem to be quite enough time to address all of the parishioners' concerns and questions, perhaps it would be a good idea to hold a town hall meeting in February, run by an outside facilitator. Additionally, if questions can be identified ahead of time, we would be able to have all of PPC answering questions and not just the Chair.

ACTION: A piece on the Directed Donations policy will be inserted into the bulletin to inform the Parish of the policy.

ACTION: Two new percolators need to be purchased for Parish use. Patricia Malikail will take this to FC for approval of the expense.

3) Cluster/Mass Representatives Updates

Marketplace of Possibilities – a meeting was held to further expand on ideas and it was decided to hold this as a tour through the Church instead of just tables for people to visit (although something will be available for individuals with mobility issues). The Children's Committee display will be run by the children. **DECISION:** That the Community Building Cluster be given formal approval to organize this activity. PPC will also require regular updates on the status of the event. Approved.

Music Ministry – Raised approximately \$3000 from the spring concert. The choirs are now on their summer break and will return in the fall.

Liturgy – Determined that baptisms work best with a maximum of 2 per Mass. There are, of course, a lot of weddings this summer, both of parishioners and those outside of the Parish community.

4) Finance

Patricia Malikail has started as the new Chair but we are still waiting to confirm a new Treasurer. Joe Gauthier will stay on the Finance Committee for now but has resigned as Treasurer.

Update – Revenue for 2013 is relatively stable. We are in good shape re: wage requirements. A possible COLA will wait to be determined at the mid-team review. An official policy for a COLA or performance pay needs to be decided.

Next meeting is July 8, 2014

Parish Council Approval

Parish Council minutes approved by consensus on _____.

Parish Council Chair

Christine Burton

Minutes Prepared By

Jacqueline Dawson