

Meeting St. Joseph's Parish Pastoral Council

Minutes – November 10, 2015, 18:00-21:00

Attendees:

Joanne Lee (*Chair*)

Richard Beaudette (*Pastor*)

Chris Adam (*Exec. Director*)

Jacqueline Dawson (*Vice-chair*)

Patricia Malikail (*Finance Committee Chair*)

Jenine Figurado (*University Mass*)

Eleanor Rabnett (*5:00 Mass*)

Herman de Souza (*Community Building Cluster*)

Theresa Fournier (*Music Cluster*)

Walter Hughes (*Faith Formation & Initiation Cluster*)

Angela McCanny (*Secretary/Pastoral Care & Social Justice Cluster*)

Regrets: *none*

Summary:

1. Opening prayer and Welcome to Fr. Richard

- 2. Approval of Agenda** Addition of item 6.1: Election of new council members
Moved by Eleanor Rabnett; seconded by Jacqueline Dawson
Approved by consensus

- 3. Ratification of Minutes** October minutes adopted by consensus.

Break for Potluck Supper – deliciously prepared by PPC members. Thank you!

4. Operational Update

4.1 Parking Lot

- Since ParkLink assumed management of the lot on Oct. 2, there has been a 5% increase in revenue, despite the usual decrease in numbers of cars during Reading Week. Parking lot revenue is expected to exceed the budgeted amount for 2015 with the assistance of \$9000 rental by the Food Truck and the new management of the lot.
- Light has been installed at the meter.
- Two issues were raised for attention:
 1. The distance from the farthest points of the parking lot (i.e. behind the school) to the meter is lengthy – is it possible to install a second meter?

2. Larger signs are needed throughout the lot to indicate that this is a paid lot with special note of the lack of signage at the Wilbrod Street entrance where the majority of cars enter.

4.2 Roof - 2015-2019

- The 1st phase is on schedule to be completed by Nov. 30, 2015.
- The copper is being replaced with a vinyl substitute. The removed copper can be sold for about \$2000 which will allow us to recover some part of our costs.
- The fundraising thermometer will be erected in the church by Fri. Nov. 13. A thermometer for the Laurier St. entrance is under construction by the carpenter.
- It is encouraging that approx. \$10 000 has been raised in the first 5 weeks of the campaign with little advertising.

4.3 Mining Symposium - Fri. Nov. 20, 2015

- Chris Adam, as the St. Joseph's Parish representative, has had considerable involvement in organizing the symposium to be held at St. Paul University.
- Presenters from the mining sector will be paired with responders from NGOs to invigorate discussion.
- Looking for attendance by approx. 30 parishioners with a special invitation to PPC members

4.4 Prime Ministers Row – Laurier Ave. East

- In preparation for the Canada's sesquicentennial in 2017, there is a proposal to establish the "Prime Ministers Row" along a segment of Laurier Ave. East where a number of Prime Ministers have lived and worked.
- Worshipping communities in the area have been invited into discourse about this development; St. Joe's would be involved in raising issues related to social justice.
- The Anglican Church at the corner of Chapel St. & Laurier Ave. East is proposed to be used as an interpretive centre, prayer space and to contain the T.A.N. Coffee café.

4.5 Parish Hall

- The Swing Dance Society has signed a user agreement with the parish for the next 5 years. They are providing regular income and investment in the space, including the installation a new dance surface over about two-thirds of the floor.
- A proposal for the installation of a new sound system is expected shortly; the parish would be able to use the system. New lighting may be proposed next year.

5. Meeting with Refugee Outreach Committee (ROC) – Nov. 4, 2015

- Members of the PPC met with Louise Lalonde and Robyne Warren of the ROC to learn more about their work to date and the commitment required by the pastor and the when a sponsorship is undertaken. The ROC is committed to sponsoring three families over the coming year and a half and has all the supports (personnel and financial) arranged for these sponsorships.
- Beyond the core of committed ROC members, the ROC has developed a roster of all individuals who have contacted them to get involved. This roster will be used to fill the needs of sponsored families as they arise.
- After discussion, it was decided that Angela and Chris would meet again with the ROC to discuss the role that the larger parish could play in supporting the refugees who are expected in the coming months. Some areas that would be discussed are:
 1. What role can the parish play in welcoming 2000-3000 potential refugees in the Ottawa area by the end of December? Is the parish interested in sponsorship beyond the current what the ROC can provide?
 2. Would the ROC participate in an information/education session for parishioners who are interested in becoming hosting/sponsoring families? Who else would be involved in such a session? Is the parish interested in creating a hosting program?
 3. If St. Joe's undertakes a significant commitment for action, what staff support would be required?
 4. Could the ROC provide regular bulletin updates about their actions and the support that they require from the parish?
 5. What would happen if parishioners take on sponsorship commitments that they later cannot fulfill and subsequently turn to the ROC for help?
 6. PPC wants assurance that the ROC will ask for support from the parish if it emerges that they is a Canadian need for increased sponsorships.

6. New business

6.1 Need for Additional PPC Members – Mass Representatives and Treasurer

- There will be a call for candidates to serve as the 9:30 and 11:30 Mass representatives over the weekends of Nov. 14/15 and 21/22 with elections to be held Nov. 28/29.
- Any candidates who are not elected will be warmly encouraged to become involved in PPC special committees.
- The PPC and Finance Committee will make joint bulletin and Mass announcements on the weekend of Nov. 14/15 to inform the parish about the vacancies of Treasurer and Mass Representatives.

7. PPC role descriptions & PPC Committees (Special Events, Stewardship, Communications)

- The document describing the Roles and Responsibilities of PPC members, including the three newly formed “Special Events,” “Stewardship” and “Communication” Working Groups was unanimously approved. Special thanks to Herman and Jacqueline for their work on this.
- PPC members volunteered for the various working groups.
- The Stewardship Working Group will begin their activities by coordinating the upcoming Mass Representative elections.

8. Action Plan items from October Minutes

Completed:

5. Refugee Outreach Committee

- Patricia Malikail drafted questions (with additions by other PPC members) which were used as a basis the Nov. 4 meeting with the ROC.

6.2 Training of New PPC Members

- Chris Adam provided Terms of Engagement for all new council members which are to be signed and returned to him.

8.2 Need for Additional PPC Members

- No names were brought forth as potentials for the role of Treasurer and new action plan was devised. See item 6.1 above.
- Announcement regarding vacant roles on council will be made the week of Nov. 14/15 See item 6.1 above.

Still to be completed:

6.2 Training of New PPC Members

ACTION: The new PPC members will jot down some ideas of what they would like to know.

Next Meetings:

Tues. Nov. 17, 2015. 6:00 p.m. - All parish council members are invited to the Nov. 17th Finance Committee Meeting (in lieu of scheduling an auxiliary PPC meeting in November) to review the preliminary budget for 2016.

Wed. Dec. 9, 2015. 6:00 p.m. – Rescheduled from the second Tuesday of the month which conflicts with the Oblate celebration of the Feast of the Immaculate Conception on Dec. 8.

Parish Council Approval

Parish Council minutes approved by consensus on:

Parish Council Chair
Joanne Lee

Minutes Prepared By
Angela McCanny