

Meeting St. Joseph's Parish Pastoral Council

Minutes – June 9, 2015, 18:00-20:00

Attendees:

Present: Christine Burton (Chair), Andy Boyer (Pastor) via telecom, Kathy Crowe (Vice Chair), Chris Adam, Jacqueline Dawson, Herman de Souza, Phil Spencer, Joanne Lee, Eleanor Rabnett, Rose Purification

Regrets: Dianne Taylor, Patricia Malikail, René Danis, Melanie Forget

Summary:

1) Agenda – approved by consensus

2) May Minutes – approved.

3) Parking Proposal Update

- The price per unit is slightly higher than quoted but the company is open to negotiation.
- The issue lies with having 1 vs 2 machines and the location in the parking lot.
- The company will perform an audit on the site although we are not obligated to make any repairs recommended.
- Snow removal will remain the Parish's responsibility but they will be able to give us names of the snow removal companies they use and we may be able to get a better deal.
- Mary and Greg will communicate with the parishioners that it is still our parking lot.
- The Parish will be able to cut back on staff hours 3-4/day from the front desk.
- After 9 months there will be an assessment – is there a minimum number of years required for an automatic renewal?
- What is our max amount for negotiation for two machines?

DECISION: The authority is granted to negotiate a final contract with a maximum cost of \$1,000. Mary, Greg and Chris will have discretion to make changes in favour of the Parish. Approved.

4) Operational Update

- *Weddings:* Cost for non-parishioners increased several years ago but we are much more expensive than other parishes in the diocese. The diocese cap is \$500, ours is \$450 for parishioners (+ the expectation that they will donate some volunteer time at the church), and \$1500 for non-parishioners. The bottom line is that we are losing weddings. Average is 8-10 weddings per season and we have only had 4-5 this season (although they have all been from outside the Parish).

- *Roof:* There is a landscaping issue as some areas around the church will be affected by the work being done on the roof. Bidding companies will have to cover the cost of post-roof landscaping restorative work. Preventative measures will also need to be listed.

5) New Chair Search Committee Update

- The Committee (Eleanor and Dianne) has not moved yet as the description as the job posting is being looked at first.
- Herman and Jacqueline will finalize a document as to a better definition or balance of tasks with rest of council.
- The role of a potential vice-chair or co-chair will be considered.

ACTION: Dianne and Eleanor will take the existing description to discuss with prospective candidates. Herman and Jacqueline will also meet before the July meeting.

6) Finance Committee (To be discussed the next PPC meeting)

7) New business

- Prep for AGM – report will be up on the website by Friday night.

ACTION: Chris to ask Mary if the Supper Table kitchen staff would be interested in catering (PPC budget would give contribution to Supper Table in lieu of remuneration).

- Prep for New Pastor - Fr Richard Baudette will be introduced at the AGM. We need to update the material on governance, etc. to be given to Fr Richard before he arrives in October. Kathy will provide a Liturgy review. Overall info on the parishioners will also be included.

8) Stewardship Campaign

- Eleanor has been approaching individuals and a number of them would be willing to work towards organizing something.
- There is training available in the US re: stewardship as they are very actively involved in it, also a number of Protestant groups in Canada that are involved.
- The model of leadership used should be inclusive and not exclusive, leadership should bring people together but the people make the decisions.
- Fundraiser for the roof is mandatory and must be carefully thought out.
- Each person can buy their own shingle!

DECISION: Three items, the Prep for the new pastor, the new Chair search, and the Stewardship Campaign should be our main topics of discussion and work this summer.

9) Cluster Update

- Kathy's last meeting, no replacement yet but will send out info to her cluster.

Next PPC Meeting is July 14.

Parish Council Approval

Parish Council minutes approved by consensus on _____.

Parish Council Chair

Minutes Prepared By

Christine Burton

Jacqueline Dawson